

SP-16-0079 Saddle Stitched Book
Unemployment Insurance Handbook

Most Frequently Asked Questions and Answers

Question 1:

My company is looking into the possibility of providing a bid for the printing of this book. I see that the text pages are black ink only. Are there any photos that will be included?

Answer 1:

See the attached copy previous publication.

Question 2:

The Cover of the handbook is it printed 4/c front and back both sides or just on the outside? Nothing prints inside front and inside back?

Answer 2:

It prints 4/c on the front and back. There is 4/c printing on the inside cover that outlines information relating to benefits.

Question 3:

I want to confirm if we are to include delivery costs in this bid under the unit cost. Also do you have a production date for this project?

Answer 3:

Delivery cost is FOB delivery and **must** be included in your unit price in order for us to accept your bid which is priced per thousand (M) for the booklets. At this time I do not have an exact production date. When the bids are opened and after all are reviewed the successful vendor will be placed on A2A for fourteen (14) calendar days and then the contract will officially be awarded to the vendor. The agency and vendor at that time will correspond as to when production materials will be sent and the date an order will be placed via a purchase order.