Scannable Form Specifications for Software Companies
(Updated 12/21/05)

1. Form must be reproduced exactly.

2. Form is 8.5” by 4”.

3. Use Arial or comparable, 12 pt font. No bold.

4. Field boxes must be 20% tint.

5. Bottom 5/8 inch of form must be clear except for scan line and alignment box.

6. Alignment boxes measure 0.23 inches square. The measurements for the upper left hand corner of each box is as follows:
   Upper Right Box - 7.769 inches from left edge; 0.124 inches from top of form.
   Lower Left Box - 0.5 inches from left edge; 3.569 inches from top of form.

7. Placement of Scanline must be exact. **The scan line should Start 4cm (1.576 inches) from the left edge of the document** and the **bottom of the font needs to start 1cm (0.394 inches) from the bottom edge of the document.**

8. Scanline is populated using OCR-A Hanna, 10 pt font. If not usng OCR-A Hanna, the OCR-A font that is being used should be **.102** inches tall. All empty fields must be populated with 0.

9. Scanline is populated as follows:

Class Code	1-4	1171 (constant)
Primary SSN	5-13	
Spouse SSN	14-22	If spouse does not exist, insert zeros (0).
Tax Year (yyyy)	23-26	2005 (constant)
Due Date(mmddyyyy)	27-34	04172006 (constant)
Amount Due	35-45	(dollars and cents, no decimal point, right justified, leading zeros)

8.5”

AR1000V

E-FILE PAYMENT VOUCHER

2005

This payment voucher can only be used if your return was filed electronically.

Your Social Security Number	Spouse’s Social Security Number (if applicable)	Due Date
		04/17/2006

Name(s)

Address

City, State, Zip

Telephone

Amount Due $

4”

4 CM

1171000000000000000000200504172006000000000000

1 CM