Minutes of the Arkansas Board of Cosmetology

May 17, 2004

Pursuant to notice timely given by the Director, the Arkansas Board of Cosmetology met on Monday, May 17, 2004. The meeting was held in the South Basement Conference Room at 101 East Capitol, Little Rock.

<u>MEETING CALLED</u> TO ORDER	President Cli	iff Keene called the meeting to	o order at 8:30 a.m.
ROLL CALL	Roll was called with the following members present:		
	Absent Absent	Cliff Keene, Johnnie Siebel Brenda Gray Jane Powell, Veda Traylor Nick Downey La Joy Gordon Mitzie McKinney Sherron West	President 1 st Vice President 2 nd Vice President Treasurer Secretary Board Member Board Member Board Member Board Member
MINUTES	Linda Davis, Busines Inspectors: Bland; Ca Lee and Students of I Academy of Cosmeto Career Center and M	ss Controller; Cheryl Esaw, A audle, Horner, Morgan and Sr Lee's Cosmetology School; Ja	ernell Henderson of Saline County ASU Tech. Center.
<u></u>	2004 Board meeting.	el moves to approve the minu	tes with corrections. Seconded by
FINANCIAL REPORT			cial report and all expenditures Jane Powell. Motion carried.
TREASURER'S <u>REPORT</u>	At the last m collected making a ba	eeting, the balance was \$40.0 alance of \$85.00.	0. This meeting, \$45 was
	Johnnie Sieb Traylor. Motion carr		surer's Report. Seconded by Veda

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GENERAL BUSINESS

Director Updates	Mr. Taylor explained that the amendment to this year's NIC contract had been amended and approved and that the contract for 2004-2005 had been awarded, just waiting on signatures. GL Suites was awarded the software contract for the Board's new licensing system; the contracts were on his desk awaiting his approval and signature. The contract with DIS to host the server was completed and signed. The price would be approximately \$35,000 for the computer software along with additional annual costs associated with maintenance and upgrades. We have also contracted with DIS to provide an anti-virus software program for 2 years. He stated that the NIC conference will be in Richmond, VA in August and more information would be sent upon receiving it.
Waiver Request	At the last Board meeting, the Board denied the waiver request of an establishment. Mr. Taylor advised the Board that there are three other salons in the same building that had been allowed to open with waivers of the square footage requirements. Mr. Taylor requested that the Board revisit the waiver denial in that the salon is adjacent to one that had been granted a waiver.
	Johnnie Siebel moves to waive the requirement for this establishment but from this day forth, no one else can be wavered in that building. Powell seconded. Motion carried. Traylor opposed.
Budget	Mr. Taylor explained the process of the next budget regarding allotment for Board members.
Region Meeting	Veda Traylor and Johnnie Siebel reported on the meeting they attended. Both said it was a very good and informative meeting. Mrs. Traylor did ask the NIC President that Arkansas be placed in a different Region. The NIC President asked that our Board write a letter requesting that.
Exam Schedule	The exam schedule for July 2004 – June 2005 was discussed and Mr. Taylor requested that the Board let him know the dates they would NOT be available.
Court Reporter	Mr. Taylor expressed the difficulty of finding a new court reporter. The problem being that since we only have transcripts when a hearing is appealed, Court Reporters will not work for the Board of Cosmetology because of the money associated with only doing the hearings. He advised that they will only do it if they can tape the complete day and do a transcript of it.
	Veda Traylor moves to hire a court reporter for the entire Board meeting. Johnnie Siebel seconded. Motion carried.
Executive Session	Mr. Taylor reminded the Board that they can only go into Executive Session to discuss personnel issues and exam scoring. Nothing else.

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Exams	The Board feels that a Board member should be present for ALL exams.
	Veda Traylor moves that if no Board Member can be present for an exam, the exams be delayed. Seconded by Nick Downey. Motion carried.
State Law	Veda Traylor moves that the Board add as many questions on State Law as NIC allows for the examination. Seconded by Johnnie Siebel. Motion carried.
Rules & Regs	Johnnie Siebel requested that rules and regulation be give to reciprocity candidates and that the webpage be updated.
	A lengthy discussion of the Rules and Regulation changes was held. Although the changes were sent to all Board members, only two (Powell and Siebel) returned comments to the Director, the Director acknowledged that Keene had discussed his comments and suggestions via office visit and that the suggestions had been incorporated in the draft that was being discussed. Johnnie Siebel requested that when the Director asks for input from the Board that they respond to his requests.
CORRESPONDENCE	
Saline County Career Center	Pernell Henderson requested that the Board allow the school in Bauxite be allowed to take adult students evenings and summers.
	Johnnie Siebel moves to allow the change in verbiage in their catalog to reflect student and adult. Seconded by Brenda Gray. Motion carried. Powell abstained; Downey and Traylor opposed.
AACE	A letter from AACE was read regarding the school overview. They requested that all instructors be allowed to attend the overview and be given C.E. units for it.
	Jane Powell moves that all instructors be afforded the opportunity to attend the school overview. Downey seconded. Motion carried.
AR Hospice Found.	A thank you was received from Arkansas Hospice for the donation in Inga Leslie's name.
Anonymous Letter	A letter addressed to Mr. Taylor and Examiners was read. That person was upset for some vague reason.
<u>HEARINGS</u>	
Phan	The Board read the charges and allegations contained in the "Order and Notice of Hearing" – No. 04-080 - In the Matter of Que Van Phan. The Respondent

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Tage +	was charged with violation of Arkansas Code Annotated Sections: 17-26-105 (1) and (12); 17-26-301 (a) and 17-26-316 (b) and Board Regulations: 17-23-401 Section 2 (A) 7. The Respondent did not appear.		
	The Board deliberated on the hearing styled – In the Matter of Que Van Phan. The Board found the Respondent guilty of violating the Code and Regulations contained in the hearing order.		
	Jane Powell moves to enter the following order:		
	 That the Respondent is Ordered to pay a fine in the amount of \$275 payable within 30 days of receipt of the Board's Order. 		
	 Further, the Respondent is ordered to cease and desist from performing cosmetological services until such time as he is properly licensed by the Board. 		
	Seconded by Johnnie Siebel. Motion carried		
Couch	The Board read the charges and allegations contained in the "Order and Notice of Hearing" – No. 04-097- In the Matter of Debra Couch, Owner & Operator. The Respondent was charged with violation of Arkansas Code Annotated Sections 17-26-105 (1), (2) and (12); 17-26-401 (a) and 17-26-402 (a) and Board Regulations: 17-23-401 Section 2 (A) 5; Section 2 (C) 16; 19b and 20c; 17-23-402 Section 1 (B) 1 and 2; and c. The Respondent did not appear.		
	The Board deliberated on the hearing styled – In the Matter of Debra Couch, Owner & Operator. The Board found the Respondent guilty of violating the Code and Regulations contained in the hearing order.		
	Johnnie Siebel moves to enter the following order:		
	 That the Respondent is Ordered to pay a fine in the amount of \$190 payable within 30 days of receipt of the Board's order. 		
	2) Further, the Respondent is ordered to cease and desist from performing cosmetological services and operating an establishment until such time as she is properly licensed by the Board.		
	Seconded by Brenda Gray. Motion carried.		
Collins	The Board read the charges and allegations contained in the "Order and Notice of Hearing" – No. 04-103 - In the Matter of Tim Collins, Owner D/b/a Classic Cuts Beauty Shop. The Respondent was charged with violation of Arkansas Code Annotated Sections: 17-26-401 (a); 17-26-316 (b), 17-26-105 (1) and (12) and 17-26-404 (b) and Board Regulations: 71-826 and 17-23-401 Section 2 (A) 5. The respondent did not appear.		
	The Board deliberated on the hearing styled – In the Matter of Tim Collins. The Board found the Respondent guilty of violating the Code and Regulations contained in the hearing order.		

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Page 5	Jane Powell moves to enter the following order:		
	 That the Respondent's cosmetology establishment license is suspended commencing upon receipt of the Board's' Order and continuing until such time as the Respondent pays a fine in the amount of \$88. 		
	 Further, during this period of suspension, the Respondent shall cease and desist from operating a cosmetological establishment. 		
	Seconded by Johnnie Siebel. Motion carried.		
Nguyen	The Board read the charges and allegations contained in the "Order and Notice of Hearing" – No. 04-109 - In the Matter of Kimberly Nguyen, Owner & Operator. The Respondent was charged with violation of Arkansas Code Annotated Sections 17-26- 301 (a); 17-26-316 (b) and 17-26-105 (1) and (12) and Board Regulations 17-23-401 Section 2 (A) 6. The Respondent appeared per se.		
	The Board deliberated on the hearing styled – In the Matter of Kimberly Nguyen. The Board found the Respondent not guilty of violating the Code and Regulations contained in the hearing order.		
	Jane Powell moves to enter the following order:		
	 That the Respondent is Ordered to pay a fine in the amount of \$250 payable within 30 days of receipt of the Board's Order. 		
	2) Failure to pay the fine as Ordered will result in a suspension of the Respondent's establishment license beginning 30 days from receipt of the Order and continuing for a period of 90 days from the date the Respondent relinquishes her license to the Board.		
	Seconded by Johnnie Siebel. Motion carried.		
Mitchell	The Board read the charges and allegations contained in the "Order and Notice of Hearing" – No. 04-110 - In the Matter of Christina Mitchell, Owner & Operator. The Respondent was charged with violation of Arkansas Code Annotated Sections 17-26-105 (1) and (12); 17-26-401 (a); 17-26-316 (b) and 17-26-404 (b) and Board Regulations: 71-826 and 17-23-401 Section 2 (A) 5. The Respondent appeared per se.		
	The Board deliberated on the hearing styled – In the Matter of Christina Mitchell. The Board found the Respondent guilty of violating the Code and Regulations contained in the hearing order.		
	Johnnie Siebel moves to enter the following order:		
	 That the Respondent is Ordered to pay a fine in the amount of \$392 payable within 30 days of receipt of the Board's Order. 		

Page 6	2) Failure to pay the fine as Ordered will result in a suspension of the Respondent's establishment license beginning 30 days from receipt of the Order and continuing for a period of 90 days from the date the Respondent relinquishes her license to the Board.Seconded by Nick Downey. Motion carried.
Nguyen	The Board read the charges and allegations contained in the "Order and Notice of Hearing" – No. 04-138 - In the Matter of Thu Huong Nguyen, Owner. The Respondent was charged with violation of Arkansas Code Annotated Sections 17-26-401 (b); 17-26-105 (1), (2) and (12) and 17-26-316 (b) and Board Regulations:17-23-401 Section 2 (A) 6/7; Section 2 (B) 3; 2 (C) 24a; 25c and 26 a1. The Respondent appear per se.
	The Board deliberated on the hearing styled – In the Matter of Thu Huong Nguyen. The Board found the Respondent guilty of violating the Code and Regulations contained in the hearing order.
	Jane Powell moves to enter the following order:
	 That the Respondent is Ordered to pay a fine in the amount of \$555 payable within 30 days of receipt of the Board's Order.
	2) Failure to pay the fine as Ordered will result in a suspension of the Respondent's establishment license beginning 30 days from receipt of the Order and continuing for a period of 90 days from the date the Respondent relinquishes her license to the Board.
	Seconded by Veda Traylor. Motion carried.
Molle	The Board read the charges and allegations contained in the "Order and Notice of Hearing" – No. 04-141 - In the Matter of Jo Ann Molle, Owner & Operator. The Respondent was charged with violation of Arkansas Code Annotated Sections 17-26-105 (1) and (12); 17-26-401 (a) and 17-26-402 (a) and Board Regulations: 17-23-401 Section 2 (A) 5. The Respondent appeared per se.
	The Board deliberated on the hearing styled – In the Matter of Jo Ann Molle. The Board found the Respondent guilty of violating the Code and Regulations contained in the hearing order.
	Johnnie Siebel moves to enter the following order:
	 That the Respondent is Ordered to pay a fine in the amount of \$200 payable within 30 days of receipt of the Board's Order.
	2) Failure to pay the fine as Ordered will result in a suspension of the Respondent's establishment license beginning 30 days from receipt of the Order and continuing for a period of 90 days from the date the Respondent relinquishes her license to the Board.
	Seconded by Jane Powell. Motion carried. Downey abstained.

The Board read the charges and allegations contained in the "Order and Notice of Hearing" - No. 04-238 - In the Matter of Crowntrace Villa, Owner. The Respondent was charged with violation of Arkansas Code Annotated Sections 17-26-401 (b) and 17-26-105 (1) and (12) and Board Regulations: 17-23-401 Section 2 (A) 6. The Respondent was represented by Pat Williams, Manager. The Board deliberated on the hearing styled – In the Matter of Crowntrace Villa, Owner.. The Board found the Respondent guilty of violating the Code and Regulations contained in the hearing order. Johnnie Siebel moves to enter the following order: 1) That the Respondent is Ordered to pay a fine in the amount of \$250 payable within 30 days of receipt of the Board's Order. 2) Failure to pay the fine as Ordered will result in a suspension of the Respondent's establishment license beginning 30 days from receipt of the Order and continuing for a period of 90 days from the date the Respondent relinquishes her license to the Board. Seconded by Jane Powell. Motion carried The Board read the charges and allegations contained in the "Order and Heron Notice of Hearing" - No. 04-239 - In the Matter of Tina Michelle Herron, Cosmetologist. The Respondent was charged with violation of Arkansas Code Annotated Sections 17-26-105 (1), and (12); 17-26-319 (c) and 17-26-301 (a) and Board Regulations: 17-23-401 Section 2 (A) 6. The Respondent did not appear. The Board deliberated on the hearing styled – In the Matter of Tina Michelle Herron, Cosmetologist. The Board found the Respondent guilty of violating the Code and Regulations contained in the hearing order. Johnnie Siebel moves to enter the following order: 1) That the Respondent is Ordered to pay a fine in the amount of \$250 payable within 30 days of receipt of the Board's order. 2) Further, the Respondent is ordered to cease and desist from performing cosmetological services until such time as she is properly licensed by the Board. Seconded by LaJoy Gordon. Motion carried. Reynolds The Board read the charges and allegations contained in the "Order and Notice of Hearing" - No. 04-241 - In the Matter of Karen Reynolds, Owner & Operator. The Respondent was charged with violation of Arkansas Code Annotated Sections 17-26-105 (1), and (12); 17-26-301 (a); 17-26-401 (a) and 17-26-404 (b) and Board Regulations: 17-23-401 Section 2 (A) 5 and 6. The Respondent did not appear.

	The Board deliberated on the hearing styled – In the Matter of Karen Reynolds, Owner & Operator. The Board found the Respondent guilty of violating the Code and Regulations contained in the hearing order.
	Jane Powell moves to enter the following order:
	1) That the Respondent is Ordered to pay a fine in the amount of \$425 payable within 30 days of receipt of the Board's order.
	Further, the Respondent is ordered to cease and desist from performing cosmetological services and operating an establishment until such time as she is properly licensed by the Board.
	Seconded by Veda Traylor. Motion carried.
Bower	The Board read the charges and allegations contained in the "Order and Notice of Hearing" – No. 04-242 - In the Matter of Angela (Bower) Faught, Owner. The Respondent was charged with violation of Arkansas Code Annotated Sections 17-26-105 (1), and (12); 17-26-301 (a) and 17-26-401 (a) and Board Regulations: 71-826; 17-23-401 Section 2 (A) 5 and 17-23-402 (Section 2 (D) 2. The Respondent appeared per se.
	The Board deliberated on the hearing styled – In the Matter of Angela (Bower) Faught. The Board found the Respondent guilty of violating the Code and Regulations contained in the hearing order.
	Jane Powell moves to enter the following order:
	1) That the Respondent is Ordered to pay a fine in the amount of \$425 payable within 30 days of receipt of the Board's order.
	 Further, the Respondent is ordered to cease and desist from performing cosmetological services and operating an establishment until such time as she is properly licensed by the Board.
	Seconded by Johnnie Siebel. Motion carried. Traylor opposed.
Kemp	The Board read the charges and allegations contained in the "Order and Notice of Hearing" – No. 04-243 - In the Matter of Chris Kemp, Owner. The Respondent was charged with violation of Arkansas Code Annotated Sections 17-26-105 (1) and (12); 17-26-401 (a); and 17-26-301 (a) and Board Regulations: 71-826 and 17-23-401 Section 2 (A) 5 and 17-23-402 Section 2 (D) 2. The Respondent did not appear.
	The Board deliberated on the hearing styled – In the Matter of Chris Kemp. The Board found the Respondent not guilty of violating the Code and Regulations contained in the hearing order.
	Jane Powell moves to enter the following order:

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	 That the Respondent is Ordered to pay a fine in the amount of \$500 payable within 30 days of receipt of the Board's order.
	2) Further, the Respondent is ordered to cease and desist from operating an establishment until such time as he is properly licensed by the Board.
	Seconded by Johnnie Siebel. Motion carried.
Parks	The Board read the charges and allegations contained in the "Order and Notice of Hearing" – No. 04-244- In the Matter of Mesha Parks, Owner & Operator. The Respondent was charged with violation of Arkansas Code Annotated Sections 17-26-301 (a), 17-26-105 (1) and (12); 17-26-319 (c) and 17-26-401 (a) and Board Regulations: 17-23-401 Section 2 (A) 5 and 6. The Respondent did not appear.
	The Board deliberated on the hearing styled – In the Matter of Mesha Parks. The Board found the Respondent guilty of violating the Code and Regulations contained in the hearing order.
	Johnnie Siebel moves to enter the following order:
	 That the Respondent is Ordered to pay a fine in the amount of \$250 payable within 30 days of receipt of the Board's order.
	2) Further, the Respondent is ordered to cease and desist from performing cosmetological services and operating an establishment until such time as she is properly licensed by the Board.
	Seconded by Jane Powell. Motion carried.
Braison	The Board read the charges and allegations contained in the "Order and Notice of Hearing" – No. 04-244- In the Matter of Willie Braison, Owner & Operator. The Respondent was charged with violation of Arkansas Code Annotated Sections 17-26-105 (1) and (12); 17-26-316 (b); 17-26-404 (b) and 17-26-401 (a) and Board Regulations: 71-826 and 17-23-401 Section 2 (A) 5. The Respondent did not appear.
	The Board deliberated on the hearing styled – In the Matter of Willie Braison. The Board found the Respondent guilty of violating the Code and Regulations contained in the hearing order.
	Johnnie Siebel moves to enter the following order:
	 That the Respondent is Ordered to pay a fine in the amount of \$100 payable within 30 days of receipt of the Board's order.
	 Further, the Respondent is ordered to cease and desist from operating an establishment until such time as he is properly licensed by the Board.
	Seconded by Jane Powell. Motion carried.

The Board deliberated on the following hearings and accepted each Respondent's plea of no contest to the charges contained in their respective "Order and Notice of Hearing". Finding the allegations being true in each case before the Board, Brenda Gray moves to impose the penalty warranted by each citation, to accept the affidavits filed by the Respondents and to find that acceptance of the penalties submitted by each Respondent will achieve the desired disciplinary results. Seconded by Johnnie Siebel. Motion carried.

04.002		ф 41
04-093	In the Matter of Blackwood Beauty School	\$ 41
04-094	In the Matter of Blytheville Academy	\$ 41
04-095	In the Matter of Tracy Womack	\$ 86
04-096	In the Matter of C.G. Tanner	\$ 49
04-098	In the Matter of Linda Williams	\$100
04-100	In the Matter of Christopher Hird	\$ 51
04-101	In the Matter of Roselyn Smith	\$ 51
04-102	In the Matter of Marian Lambert	\$ 76
04-104	In the Matter of Julie Cole	\$77
04-105	In the Matter of Ashley West	\$ 58
04-106	In the Matter of Minnesota Regis	\$450
04-107	In the Matter of Ronnie Weatherly	\$322
04-108	In the Matter of Alesa Dare	\$322
04-111	In the Matter of Comet Sales	\$250
04-114	In the Matter of Terri Harrington	\$ 75
04-115	In the Matter of Scott Picard	\$ 50
04-116	In the Matter of Susan Ragsdale	\$ 50
04-117	In the Matter of Janice Schlimgen	\$ 70
04-118	In the Matter of Wanda Crew	\$77
04-120	In the Matter of Sharon Thomas	\$ 59
04-121	In the Matter of Sharon Walker	\$ 59
04-122	In the Matter of Frank Pham	\$200
04-123	In the Matter of Duy Nguyen	\$250
04-124	In the Matter of Tran Nguyen	\$250
04-125	In the Matter of Helen Navel	\$199
04-126	In the Matter of Joseph Nguyen	\$325
04-127	In the Matter of Amanda McMillan	\$112
04-128	In the Matter of Barbara Folsom	\$ 62
04-129	In the Matter of Phu Van Nguyen	\$ 87
04-130	In the Matter of Jerri Adams	\$ 55
04-132	In the Matter of Stephanie Sinden	\$ 55
04-133	In the Matter of Debra Hickey	\$ 60
04-134	In the Matter of Brandi Brown	\$ 60
04-136	In the Matter of Kim Pham	\$ 59
04-137	In the Matter of Nhan Ngo	\$250
04-139	In the Matter of Minh Cong Vu	\$250
04-140	In the Matter of Perle Jones	\$ 91
04-142	In the Matter of Jeffery Brown	\$ 62
04-143	In the Matter of Elinor Hartsell	\$ 66
04-144	In the Matter of Mary Howard	\$ 88
04-145	In the Matter of Debra Jauch	\$89
04-147	In the Matter of Sandra Davis	\$ 60
04-147	In the Matter of Michele Brown	\$ 60
04-148	In the Matter of Tammy Gray	\$ 60 \$ 65
07-172	in the matter of ranning Oray	ψ 05

04-150	In the Matter of Toni Heflin	\$ 65
04-151	In the Matter of Denise Wagner	\$ 89
04-152	In the Matter of Kristi Ellis	\$ 64
04-153	In the Matter of Vintage Cargo	\$ 66
04-154	In the Matter of Deborah Haven	\$ 63
04-156	In the Matter of Nancy Burgess	\$ 95
04-159	In the Matter of Bonnie Evans	\$ 63
04-160	In the Matter of Linda Hartley	\$ 90
04-161	In the Matter of Kimberly Jackson	\$ 83
04-162	In the Matter of Thomas Tang	\$250
04-163	In the Matter of Brenda Alexander	\$ 60
04-164	In the Matter of Rhonda Blair	\$ 60
04-169	In the Matter of Rebecca Rounsazall	\$ 71
04-171	In the Matter of Irene Bonner	\$ 50
04-172	In the Matter of Nhu Nguyen	\$ 71
04-173	In the Matter of Jerrilyn Graham	\$474
04-175	In the Matter of Jacqueline Martin	\$ 83
04-176	In the Matter of Janice Cummings	\$ 56
04-177	In the Matter of Yolunda Day	\$ 56
04-178	In the Matter of Wesley Davis	\$ 83
04-179	In the Matter of Jennifer Walls	\$ 58
04-180	In the Matter of Kimberly Wagster	\$ 58
04-181	In the Matter of Angela Neely	\$ 83
04-183	In the Matter of Yolanda Johnson	\$ 62
04-184	In the Matter of Vernita Holmes	\$ 62
04-185	In the Matter of Candy Fisher	\$ 91
04-187	In the Matter of Sandra Williams	\$ 84
04-188	In the Matter of Misty House	\$ 59
04-189	In the Matter of Jeanette Teel	\$ 59
04-190	In the Matter of Sonya Robinson	\$103
04-191	In the Matter of Steven McCoy	\$104
04-192	In the Matter of Ralena McGuire	\$101
04-193	In the Matter of Shellie Clifford	\$179
04-194	In the Matter of Charlene Mitchell	\$ 78
04-195	In the Matter of Amanda Finch	\$ 79
04-196	In the Matter of Sonya Getson	\$ 79
04-198	In the Matter of Kelly Nguyen	\$ 71
04-199	In the Matter of Tina Horton	\$ 96
04-200	In the Matter of Sunetta Hollins	\$ 69
04-201	In the Matter of Betty Daniels	\$ 79
04-202	In the Matter of Penny Allen	\$ 72
04-204	In the Matter of Samantha McWilliams	\$119
04-205	In the Matter of Fredrick Nelson	\$105
04-206	In the Matter of Marsha Thomas	\$ 80
04-209	In the Matter of Stephanie Cummings	\$125
04-212	In the Matter of Catrina McCuien	\$150
04-213	In the Matter of Sylvia Hatley	\$242
04-215	In the Matter of Lee Hodge	\$ 90
04-215	In the Matter of Bobbye Harper	\$ 80
04-218	In the Matter of Patricia Bates	\$110
04-222	In the Matter of Christopher Griffin	\$ 83
04-222	In the Matter of Patricia Holloway	\$ 83
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04-224	In the Matter of L.D. Vance	\$ 90
04-225	In the Matter of Tammerly shores	\$ 90
04-228	In the Matter of Carla Jordan	\$ 84
04-229	In the Matter of Bill Dickinson	\$100
04-230	In the Matter of Nancy Whitwell	\$104
04-231	In the Matter of Marce Livingston	\$ 79
04-232	In the Matter of Gary Smithey	\$ 83
04-233	In the Matter of Jodi Keck	\$ 83
04-234	In the Matter of Zachary Smith	\$ 61
04-235	In the Matter of Jacquita Battista	\$ 75
04-247	In the Matter of Dorothy Lasley	\$129
04-320	In the Matter of Marcell Royal	\$1000
04-321	In the Matter of Cindy Dixon	\$ 95
04-322	In the Matter of Samantha McWilliams	\$ 95
04-323	In the Matter of Dave Blackmon	\$ 97
04-326	In the Matter of Stephanie Goines	\$104
04-327	In the Matter of Kristine Tran	\$450
04-334	In the Matter of Christina Parks	\$108
04-336	In the Matter of Judith Hawkins	\$128

<u>ADJOURN</u>

The meeting was adjourned at 5:00 p.m.

Respectfully submitted

Derwin Taylor, Director May 21, 2004