

**Minutes of the
Arkansas Water Well Construction Commission Meeting
October 4, 2013**

The regular meeting of the Arkansas Water Well Construction Commission was held on October 4, 2013 at 9:00 AM in the Arkansas River Room at Arkansas Natural Resources Commission, 101 East Capitol, Suite 350, Little Rock, Arkansas.

Commissioners in attendance: Chairman Gilbert, Vice Chairman McDermott, Commissioners Pender, Hunt, Jones, Washington, and Randy Young, Executive Director of ANRC.

Arkansas Natural Resources Commission staff in attendance included: Edward Swaim, Chief of Water Resources Management Division; Deanna Ray, Associate General Counsel; Jessica Wallace, ANRC Administrative Services Manager; Jacob Harvey, Water Well Inspector; Jackie Broach, Ground-Water Administrative Analyst, and Britt Hill, Engineering Technician.

Vice-Chairman McDermott called the regular meeting of the Arkansas Water Well Commission to order.

Approval of Minutes:

Chairman Gilbert presented the August 2, 2013, Minutes, as amended. Motion was made by Executive Secretary Young to approve the Minutes as presented and was seconded by Vice-Chairman, McDermott. Motion carried.

Executive Secretary's Report:

Executive Secretary Young asked Ms. Jessica Wallace, to present the Financial Report.

Financial Report:

Jessica Wallace, ANRC Administrative Services Manager, presented the monthly financial report ending September 30, 2013. She reported Total Revenue of \$167,777.09, Total Expenses of \$37,772.32 and YTD Net Revenue of \$130,004.77, leaving a Total Fund Balance of \$406,038.04. Ms. Wallace was asked by Executive Secretary Young to give a brief overview of

There were no questions, and the Financial Report was approved.

Executive Secretary Young brought up the AWWCC Public Outreach plan and asked Ms. Wallace if there was money available for advertising and what the process was for bidding and getting an ad agency to provide the advertising. Ms. Wallace responded that there was funding available and that anything over \$25,000.00 would have to have

legislature approval and anything \$10,000.00 and under would just have agency approval. She stated that the state of Arkansas has no state contracts for this, so there would be no bidding requirements. Chairman Gilbert responded that hopefully after the first of the year the commission would be ready to get going on this.

Legal:

There were no legal issues on the Agenda for discussion.

Consideration of Applicants:

Jackie Broach presented the following applicants for Commission approval:

STATUS OF THOSE ALREADY APPROVED

	<u>EMPLOYER NAME</u>	<u>CITY/STATE</u>
Jeffrey L. Mross (D) Passed	Rice Well Company	Harrisburg, AR

NEW DRILLER APPLICANT

	<u>EMPLOYER NAME</u>	<u>CITY/STATE</u>
Hadley Ray Vincent, Jr.	Monette Well & Pump	Monette, AR
Charles W. Cox	Monette Well & Pump	Monette, AR

Commissioner McDermott made a motion to approve these applicants as submitted, seconded by Commissioner Pender. Motion carried.

NEW PUMP INSTALLER APPLICANT

	<u>EMPLOYER NAME</u>	<u>CITY/STATE</u>
Hadley Ray Vincent, Jr.	Monette Well & Pump	Monette, AR

Commissioner McDermott made a motion to approve this applicants as submitted, seconded by Commissioner Pender. Motion carried.

NEW DRILLER APPRENTICE APPLICANT

	<u>EMPLOYER NAME</u>	<u>CITY/STATE</u>
Charles D. Cox	Monette Well & Pump	Monette, AR

Commissioner Pender made a motion to approve this applicant as submitted, seconded by Commissioner McDermott. Motion carried.

NEW PUMP INSTALLER APPRENTICE APPLICANT

	<u>EMPLOYER NAME</u>	<u>CITY/STATE</u>
Scotty D. Mullins	Monette Well & Pump	Monette, AR
Ignatius P. Penter	W.E. Pender & Sons	Texarkana, AR

Commissioner McDermott made a motion to approve these applicants as submitted, seconded by Commissioner Jones. Motion carried.

Inspector's Report

- Entered 320 well reports

- Investigation of Illegal Drilling and Pump Installers (8)
- Unfit Well Inspections (1)
- Contractor Visits (10)
- County Health Office Visits (1)
- Training/ WW Database (3)
- Anonymous calls on unlicensed contractors (0)
- Answering Phone calls & emails
- Water Level Measurements
- Well Abandonment Inspections (1)

Mr. Jacob Harvey stated that the Water Well Construction Database website was down due to the government shutdown so now well logs were entered during this time.

Commissioner Pender asked Mr. Harvey if any illegal operators were found to be in operation and Mr. Harvey responded there were none, but was still ongoing. Commissioner Pender asked how many investigations were still open. Mr. Harvey responded that there were two, but one of them was a pond, and not a well.

Inspectors Report approved.

Other Business:

Chairman Gilbert appointed Commissioners Hunt, Young and Pender to the 2014 Nomination Committee, with Commissioner Hunt as Chairman of this committee.

Executive Secretary Young stated that while he was at the capitol visiting with Lobbyists, he was asked if there were any contractors who work out of the country. Each commissioner responded that they did not know of any. Executive Secretary Young noted that he invited them to attend the AWWCC meeting, but none came.

Jackie Broach presented the question to the commission regarding the two meetings a year the AWWCC previously held in conjunction with the AWWCA and asked what the wished of the commission were for the 2014 year. She read a report by Mr. Todd Fugitt stating that he has spoken with several contractors and that there were just as many against holding the two commission meetings with the AWWCA as there were for. The Commission elected not to hold the meetings with AWWCA, but the reception that was held at the January meeting last year was very successful and elected to hold a reception at the January 2014 meeting.

Jackie Broach also presented the report on the 2013-2014 License renewal year and noted that out of 216 renewals sent out, 26 have not renewed as of this date. She stated that she has called all of them and then turned the names over to the inspectors for follow up. The Commission asked for the report of those who had not renewed and Ms. Broach responded that she would get the report to each of them.

Meeting adjourned.



for J. Randy Young, P.E.
Executive Secretary

December 19, 2013
Date