

**Minutes of the
Arkansas Water Well Construction Commission Meeting
December 13, 2013**

The regular meeting of the Arkansas Water Well Construction Commission was held on December 13, 2013 at 9:00 AM in the Arkansas River Room at Arkansas Natural Resources Commission, 101 East Capitol, Suite 350, Little Rock, Arkansas.

Commissioners in attendance: Chairman Gilbert, Vice Chairman McDermott, Commissioners Pender, Hunt, Washington, and Randy Young, Executive Director of ANRC.

Arkansas Natural Resources Commission staff in attendance included: Edward Swaim, Chief of Water Resources Management Division; Deanna Ray, Associate General Counsel; Jessica Wallace, ANRC Administrative Services Manager; Todd Fugitt, ANRC Geology Supervisor; Jacob Harvey, Water Well Inspector; Jackie Broach, Ground-Water Administrative Analyst, and Britt Hill, Engineering Technician.

Chairman Gilbert called the regular meeting of the Arkansas Water Well Commission to order.

Approval of Minutes:

Chairman Gilbert presented the August 2, 2013, Minutes, as presented. Motion was made by Commissioner Pender to approve the Minutes and was seconded by Vice-Chairman, McDermott. Motion carried.

Executive Secretary's Report:

Executive Secretary Young asked Ms. Jessica Wallace, to present the Financial Report.

Financial Report:

Jessica Wallace, ANRC Administrative Services Manager, presented the monthly financial report ending November 30, 2013. She reported Total Revenue of \$177,892.07, Total Expenses of \$69,696.68 and YTD Net Revenue of \$108,195.39 leaving a Total Fund Balance of \$384,232.01. Ms. Wallace reported that finances are pretty consistent with this same time last year.

There were no questions, and the Financial Report was approved.

Legal:

Associate General Counsel, Deanna Ray, brought up Stipend and Travel Reimbursement for the 2014 year. Commissioner Washington made a motion that the

Commission accept both Stipend and Travel Reimbursement for the 2014 calendar year and was seconded by Commissioner Pender. Motion carried.

Consideration of Applicants:

Jackie Broach presented the following applicants for Commission approval:

STATUS OF THOSE ALREADY APPROVED

	<u>EMPLOYER NAME</u>	<u>CITY/STATE</u>
Hadley Ray Vincent (D/PI) Passed	Monette Well & Pump	Monette, AR
Charles W. Cox (PI) Passed	Monette Well & Pump	Monette, AR

NEW DRILLER APPLICANT

	<u>EMPLOYER NAME</u>	<u>CITY/STATE</u>
Jason W. Marchand	Dwyer Water Wells	Fouke, AR

Commissioner McDermott made a motion to approve these applicants as submitted, seconded by Commissioner Washington. Motion carried.

NEW PUMP INSTALLER APPLICANT

	<u>EMPLOYER NAME</u>	<u>CITY/STATE</u>
Jason W. Marchand	Dwyer Water Wells	Fouke, AR

Commissioner McDermott made a motion to approve these applicants as submitted, seconded by Commissioner Washington. Motion carried.

NEW DRILLER APPRENTICE APPLICANT

	<u>EMPLOYER NAME</u>	<u>CITY/STATE</u>
None		

NEW PUMP INSTALLER APPRENTICE APPLICANT

	<u>EMPLOYER NAME</u>	<u>CITY/STATE</u>
Martin R. Moore	Moore Brothers	Prairie Grove, AR
Ryan E. Moore	Moore Brothers	Prairie Grove, AR
Donnie W. Wilhite	Moore Brothers	Prairie Grove, AR
Timmy D. Stafford	Moore Brothers	Prairie Grove, AR
Kirby D. Valentine	Moore Brothers	Prairie Grove, AR
Harold L. Reed	Moore Brothers	Prairie Grove, AR

Commissioner McDermott made a motion to approve these applicants as submitted, seconded by Commissioner Pender. Motion carried.

Inspector's Report

- Entered 239 well reports in November and December
- Illegal Drilling and Pump Installers Inspections:
 - Franklin County – No violation w/Rig and Contractor

- Lincoln County – Ongoing
- Lonoke County – No illegal driller found
- Madison County – Ongoing
- Marion County – No rig found
- Searcy County – Ongoing
- Van Buren County – No rig found
- White County – Contractor no longer in business
- Yell County – Contact plumber about setting pumps
- Contractor Visits:
 - Arkansas County (3)
 - Benton County (2)
 - Calhoun County (1)
 - Conway County (1)
 - Fulton County (2)
 - Independence County (1)
 - IZard County (1)
 - Lawrence County (1)
 - Lonoke County (3)
 - Miller County (1)
 - Pope County (1)
 - St. Francis County (1)
 - White County (2)
 - Yell County (1)
- County Health Office Visits:
 - Fulton County
- Training/ WW Database:

The well report database was down for several weeks due to government shutdown and USGS changing the database server. As of this week, the database is up and running properly, but we may have more bugs along the way. Barry Jackson with USGS is working diligently to solve every problem.

- Anonymous calls on unlicensed contractors (0)
- Answering Phone calls & emails
- Water Level Measurements
- Well Abandonment Inspections:
 - Benton County – Inspection for ANRC monitoring use
 - Stone County – Previous flooded wells in subdivision

Inspectors Report approved.

Other Business:

Commissioner Hunt, Chairman of the 2014 Nominating Committee made a motion from the committee to appoint Commissioner David Washington as Chairman of the AWWCC and Commissioner Lance Jones as Vice Chairman of the AWWCC. Commissioner Pender seconded the motion. Motion carried.

Commissioner Washington, Chairman of the Rules, Regs and Fees Committee postponed discussion of this committee until the next meeting.

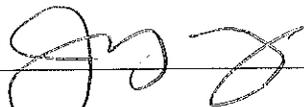
Commissioner McDermott, Chairman of the Public Outreach Committee requested if the staff of ANRC was ready to go ahead with choosing an ad company and the areas for billboards to be placed for public view. Britt Hill, Engineering Technician, presented a map of areas with highest concentration of traffic and where the billboards would be most strategic, and Patrick Fisk from Land Resources Department of ANRC presented a couple of designs for the billboard ads. Commissioner Hunt asked if these areas of concentration were synonymous with areas of frequent complaints. ANRC staff responded they were not. Todd Fugitt also responded that staff did not receive many complaints at all. After some discussion, Commissioner Washington made a motion that staff go ahead and choose an advertising company, and have the signs made with the design chosen by the Commission and get them placed in the areas agreed upon by the Commission. Commissioner Pender seconded. Motion carried.

Chairman David Gilbert reminded the Commissioners that the Statement of Financial Reports were due by January 31, 2014 and that the forms were in their folders, or that they could file online.

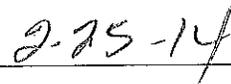
Chairman David Gilbert also presented the dates for the 2014 AWWCC meetings. After some discussion, the dates were accepted with two exceptions -- the February 7, 2014 date was changed to February 14, 2014 and the August 1, 2014 date was changed to July 25, 2014.

Commissioner McDermott congratulated ANRC staff for their presentations to the Commission and the rest of the commission concurred.

Meeting adjourned.



J. Randy Young, P.E.
Executive Secretary



Date