

Arkansas Water Well Construction Commission
101 East Capitol, Suite 350
Little Rock, AR 72201
(501) 682-1025

Requirements for Apprentice Registration

An applicant for an Arkansas Water Well Apprenticeship Certificate must submit the following:

1. Proof of age. An applicant must submit a driver's license or other documentation illustrating that he is at least 18 years old.

2. Completed application form.

3. A notarized letter from an Arkansas Water Well Registered Driller or Pump Installer ('Supervisor') stating

a. That the Supervisor holds a certificate of registration in the same construction category sought by the apprenticeship applicant and that the registrant has held the certificate for at least five years;

b. That the Supervisor has no outstanding fines or fees owed to the Commission;

c. That the Supervisor has no record of construction violations in the relevant construction category unless such violations have been waived by the Commission;

d. That the Supervisor is willing to serve in a supervisory capacity during the apprenticeship;

e. The number of apprentices, including the applicant, that the supervisor currently supervises or anticipates supervising within a year of drafting the letter with the number not exceeding five; and

f. A description of the training program.

4. A written statement from a contractor employing the Supervisor whereby the contractor agrees to accept responsibility for the apprenticeship.

5. Registration fee of \$125. Please send the registration fee check to Arkansas Water Well Construction Commission, P. O. Box 504985, St. Louis MO 63150-4985.

Approval of Application

The Commission will consider applications at its bi-monthly meetings. It generally meets on the first Friday in February, April, June, August, October and December of each year. **The Commission may delay consideration of applications received less than two weeks before a scheduled Commission meeting until the next meeting.**

The Commission will notify Applicant whether his application has been approved or disapproved.

Example of a Letter from a Registered Certificate Holder

Doe Drilling Company, Inc.
Plain Old, Arkansas 99999
Phone (501) 999-9999

January 11, 2005

Mr. J. Randy Young, Director
Arkansas Water Well Construction Commission
101 E. Capitol, Suite 350
Little Rock, AR 72201

Re: Supervision of Apprenticeship Applicant Arthur Anderson

Dear Mr. Young:

I certify that I, Derek Duncan, hold a certificate of registration in the area sought by the apprenticeship applicant and that I have held this registration for at least five years. I have no outstanding fines or fees owed to the Arkansas Water Well Construction Commission and no record of construction violations, unless such violations were waived by the Commission.

I am willing to supervise Mr. Arthur Anderson, the apprenticeship applicant, during his period of apprenticeship, and I will supervise no more than five apprentices during his period of apprenticeship.

During this period of apprenticeship, I will provide Mr. Anderson with a training program that includes:

- Furnishing Mr. Anderson with the Arkansas Water Well Construction Commission Rules and the Arkansas Water Well Construction Act, Ark. Code Ann. § 17-50-101 et seq.
- Briefing the apprentice in my absence on the construction techniques to be employed in each job before beginning that job.
- Encouraging the apprentice to attend various factory and trade show seminars during his apprenticeship.
- Making regular visits to the job sites where the apprentice is at work to observe his work and will visit completed job sites to see that the work is performed up to code and to the standards of the Arkansas Water Well Construction Commission.
- Co-signing all construction reports with Mr. Anderson if such reports are required.

I swear and affirm that the above testimony is true.

Sincerely,

Arkansas Water Well Apprenticeship
Registration Application

Incomplete or inaccurate information will delay processing of your application. For “yes” or “no” responses, circle the correct answer. Social Security Numbers will not be released to the public. Applications must be signed by the applicant and contractor and must be notarized.

Full name: (First name, middle initial, last name)			Social security number:	
Street address:			Mailing address: (If not same as street address)	
City:			County:	
State:			Home phone number: ()	
Zip:			Work phone number: ()	
Date of birth (mm/dd/yy)	Height:	Weight:	Hair color:	Eye color
Sex: Male Female	Ever convicted of a felony? Yes No	US citizen? Yes No	Resident of AR? Yes No	
Circle highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 Degrees:				
If you obtained a GED circle 12.				
Number of years of experience in water well construction?				
Have you ever had an Arkansas Water Well Registration Certificate or License revoked? Yes No				
Employed by: (Name of business)			Contractor number:	
Business street address:			City:	
State:	County:	Zip:		

For AWWCC use only

Amount	Receipt #	Issue Date	Reg. # D
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If you hold any water well driller or pump installer registration certificates from other states, please list other states and applicable registration information. Also, list any professional licenses or credentials you hold (i.e. Professional Geologist, Master Plumber, Electrician, etc.)

Please check the appropriate category or categories for which you are seeking certification and would like to be tested.

	Consolidated (Includes water well construction techniques for all water wells, other than monitoring wells, constructed in rock formation or in formations which will not cave, including the overburden and soils overlying consolidated formations)
	Unconsolidated (Includes water well construction techniques for all water wells, other than monitoring wells, constructed in sand, clay and gravel formations which are caving in nature)
	Hydrofracturing (includes pumping or injecting fluids, does not include the use of explosives)
	Monitoring and Piezometer (includes water well construction for the purpose of locating and sampling for engineering or geological data or sampling ground water)
	Geothermal (Includes construction of wells built for the purpose of geothermal energy exchange including earth-coupled and direct exchange systems.
	Pump installer (includes all types of pump applications, repairs, and installations)

Apprenticeship Relationship and Responsibility Statement

I will be in the employment and under the supervision of: _____
(Contractor name)

I will be under the personal supervision of: _____
(Driller or Pump installer name)

I hereby certify that the information remitted on this application and provided by me is true and correct; and that I have knowledge of the Arkansas Water Well Construction Act and regulations pertaining to water well construction.

Signed: _____
(Apprenticeship applicant)

I _____, a licensed Arkansas Water Well Contractor, affirm that
(Contractor name)
the above mentioned Supervising Driller or Pump installer and apprenticeship applicant are employed by me, and I acknowledge and accept full responsibility for this apprenticeship.

Signed: _____
(Contractor name and number)

ACKNOWLEDGMENT

STATE OF _____)
) ss
COUNTY OF _____)

Before me on the ____ day of _____, _____, appeared _____ and swore before me the “Apprenticeship Relationship and Responsibility Statement” for all the intents and purposes therein contained.

NOTARY PUBLIC

MY COMMISSION EXPIRES

(S E A L)