

**Arkansas State Board of Chiropractic Examiners  
Board Meeting  
Tuesday, April 9, 2019**

**CALL TO ORDER**

The board meeting was called to order by Kent Moore, D.C., President, at 10:01 a.m.

**ROLL CALL**

Board Members present:

Kent Moore, D.C.  
Dustin Heard, D.C.  
Michael Courtney, D.C.  
Jack McCoy  
Harold Gunter  
Tanya Holt, D.C. (arrived at 10:06)

Board Members absent:

Sarah Hays, D.C.

Guests Present:

Laurie Mayhan, Executive Director  
Geraldan Bradford  
Chris Cathey, DC  
Becky Crenshaw

## MINUTES

Dr. Courtney motioned to accept the January 15, 2019 board minutes. Mr. McCoy seconded the motion. Motion passed.

Dr. Courtney motioned to accept the January 25, 2019, February 28, 2019, March 5, 2019, and March 8, 2019 teleconference minutes. Mr. McCoy seconded the motion. Motion passed.

## DIRECTOR'S REPORTS

### Budget Report

An itemized cash flow statement for July 2018 – March 2019 was presented to the Board. The total amount expended, thus far, for fiscal year 2019 (July 01, 2018- June 30, 2019) is **\$99,961.12** with **\$87,817.88** remaining of the FY19 budget (\$187,779.00). The total revenue received, thus far, for fiscal year 2019 is **\$192,878.54**, which includes money received, transferred in, and interest on COI.

### (July 1, 2018 – June 30, 2019) FY2019

Status	Apps received	Class hours offered	Fee Due	Fee Paid
Approved	362	4,807.1	\$24,035.50	\$24,035.50
Approved with Exception	2	48	\$240.00	\$240.00
Not Approved	1	25	\$125.00	\$125.00
Pending	0	0	\$0.00	\$0.00
Cancelled	2	19	\$95.00	\$95.00
Incomplete	0	0	\$0.00	\$0.00
Void	0	0	\$0.00	\$0.00
<b>Total:</b>	<b>367</b>	<b>4,899.1</b>	<b>\$24,495.50</b>	<b>\$24,495.50</b>

2 approved w/exception: 1 hr. denied due to sponsor not able to provide CV of speaker after several requests  
10hrs of TX law/rules not approved for AR.

1 Not approved: Dry Needling course not approved for CE by board on 3/8/19 teleconference

2 cancelled: 2 courses cancelled by sponsors

### 2019 Forfeited Licenses

#### Licenses either voluntarily forfeited due to retirement or failed to renew 60 days after the renewal deadline

Lic. No.	Last Name	First Name	Middle	Original Issue Date	Expiration Date	Expired Reason
795	Balkman	Joseph	D	01/20/1972	12/31/2018	Retired; Non-Renewal of License
16145	Bryant	Caleb	Mark	07/03/2017	12/31/2018	Non-Renewal of License
946	Eddy, III	Frank	C	02/23/1980	12/31/2018	Retired; Non-Renewal of License
1620	Hill	Arland	J	01/22/2004	12/31/2018	Non-Renewal of License
1438	Hill	Deborah	L	01/18/1997	12/31/2018	Non-Renewal of License
16166	May	Brian	M.	07/20/2017	12/31/2018	Non-Renewal of License
1424	Raskey	Jerry	T	07/20/1996	12/31/2018	Non-Renewal of License
1405	Tallman	John	R	01/06/1996	12/31/2018	Non-Renewal of License
1716	Tomandao	Andrea	E	07/24/2007	12/31/2018	Non-Renewal of License

## **FOIA Report**

**FY2019:** A total of 17 Freedom of Information Act requests have been received from July 1, 2018 to March 31, 2019. 7 of those were received since the last Board meeting in January.

A motion to accept the Directors reports was made by Dr. Heard. Motion seconded by Dr. Courtney. Motion passed.

## **OLD BUSINESS**

### **Preceptorship Bill & Proposed Rules**

HB1524, Preceptorship bill, is now ACT 645 of 2019. It was brought to the boards attention that they will need to start promulgating rules for the program, as well as, any other pending rules that need to be updated. Dr. Holt motioned that the members study the drafts provided and have ideas or drafts ready to vote on in June so that a hearing can be set for July. Mr. McCoy seconded the motion. Motion passed.

HB1978, which is not a bill the board proposed, was also discussed due to some possible issues they may have with it. The board did not take any action on this bill, however, does still want to consider updating their procurer rules.

### **NBCE Part IV Schedule of Meetings and Exams**

The board will consider this at their June or July meeting.

## **NEW BUSINESS**

### **Transfer & Temporary License Requests**

*Jason Lee McAfee* has submitted an original license application request under the Transfer License Rule. He meets all requirements under the Transfer license rule. Dr. Courtney motioned to approve the application. Dr. Holt seconded the motion. Motion passed.

*Cliff Howard VanBuren* has submitted a completed original license application along with an Unsupervised Temporary license request. He meets all requirements for licensure and/or an unsupervised temporary license. Dr. Heard motioned to approve the applicant for an unsupervised temporary license. Mr. Gunter seconded the motion. Motion passed.

## **Complaint Committee Report**

### **Complaint Report**

The committee met on 01/24/2019 and 02/05/219 and has no new recommendations to report at this time. The committee was unable to meet in March due to scheduling conflicts. There are 19 complaints on file as of 04/03/2019.

The agency has been mailing a general cover letter with all complaints, but over the past year or two, a duplicate letter was created, specifically for procurer complaints, to request the production of procurer records (i.e., contracts, scripts, etc.) with a respondent's response. However, as of today the agency has had very few respondents provide such records. The Board gave a directive to agency staff that if those

documents are not being provided with the original request from this day forward, an additional letter will be sent requesting the records and if the records are not produced, the President will call a meeting to discuss a possible hearing.

### **Other Buisness before the board**

Dr. Heard presented a continuing education packet for the board's consideration, as he was unsure if it should be approved. Dr. Courtney motioned to approve the application by the Institute of Clinical Excellence only for 12 hours according to rule II, section E(3)(d)1. Motion seconded by Mr. McCoy. Motion passed.

### **ADJOURN**

Mr. McCoy moved to adjourn. The Board adjourned at 11:04 a.m.

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*Board minutes approved: June 11, 2019*