

NAME: _____ DATE: _____

1. Application _____
2. \$200.00 Application fee _____
3. Core Curriculum Form _____
4. Official transcript from university _____
5. Other training credential documentation
(if applying for specialization) _____
6. References and Recommendations _____
7. Statement of Intent _____
8. Supervised experience documentation
(if applicable) _____
9. Verification of State Professional
License/Certificate (if applicable) _____
10. NCE/AAMFT Examination Scores (if available) _____
11. Specialization Application: (if Applicable) _____
12. Letter from Dean (if applying prior to graduation) _____
13. C.2.h Plan (see code of ethics, pg. 10) _____

Items 1 through 13 should be forwarded to the Board as soon as possible. When the application has been received the applicant's name will be added to the approved list to register for the National Counseling Examination (NCE). The Criminal Background Check application and instructions will be sent to applicant with the receipt for the application fee. Enclosed with the receipt will also be Rules, Code of Ethics and other applicable information. When all required data has been received and approved, the applicant will be notified of the date, time, and place for the oral examination

If the licensure process has not been completed in one calendar year from the date of the application, the applicant must reapply and submit a new application and credentials.

Arkansas Board of Examiners in Counseling
P. O. Box 70
Magnolia, Arkansas 71754-0070

Fees non-refundable (Arkansas Code Annotated §17-27-310(b))